

STUDENTS AUDIO OPERATOR

GOSPEL CITY CHURCH

Department: Student Discipleship

Summary:

The Volunteer Students Audio Operator supports weekly Student Ministry gatherings by preparing, operating, and monitoring the audio systems used in Cornerstone. This role helps create an engaging, distraction-free environment by ensuring that presenters, hosts, worship leaders, videos, music, and other gathering elements can be heard clearly.

Technical experience is helpful but not required. Training on all necessary equipment, systems, and procedures will be provided by Gospel City Church.

Reports To: Worship + Production Department

Status: Part-Time

Type: Volunteer

Supervisory Role: No

Campus: All (office: Granger)

Serving Schedule: Wednesdays, 5:30–9:00 p.m., scheduled on a consistent rotation based on availability. Volunteers are expected to serve at least once per month, with the opportunity to serve more frequently—including weekly—if desired.

Commitment: One school year, serving within an agreed-upon and dependable rotation.

Special Events: Additional opportunities may be available throughout the year based on volunteer interest and availability.

Primary Responsibilities:

1. Prepare the Audio System
2. Prepare Presenters and Microphones
3. Operate and Monitor Audio
4. Support Student Ministry Leaders

Qualifications:

- Dependable, punctual, and attentive to detail.
- Demonstrates a personal enthusiasm for Student Ministry.
- Comfortable using—or willing to learn—microphones, digital audio consoles, and sound systems.
- Able to listen carefully and make basic audio adjustments.
- Able to follow technical procedures and checklists consistently.
- Able to remain calm and solve basic problems when technology does not work as expected.
- Communicates clearly with students, presenters, ministry leaders, volunteers, and staff.

-
- Demonstrates a willingness to receive training and follow the direction of the Student Discipleship Administrator and Worship + Production Department.
-

Essential Duties and Responsibilities:

1. Prepare the Audio System

- Arrive early enough to prepare the audio system and facilitate the Student Worship Team's soundcheck and rehearsal.
- Confirm that the audio console, speakers, microphones, instruments, monitors, and other necessary equipment are powered and functioning properly.
- Verify that all required audio sources are connected, patched, and routed correctly.
- Confirm that the audio system is ready before rehearsal begins.
- Report damaged, missing, or malfunctioning equipment to the appropriate staff member.

2. Facilitate Worship Team Soundcheck and Rehearsal

- Work with the Worship Leader and the Student worship team to conduct a complete soundcheck before the gathering.
- Check each vocal microphone, instrument, playback source, and monitor mix.
- Establish clear and appropriate audio levels for each member of the worship team.
- Make monitor adjustments so musicians and vocalists can hear what they need during rehearsal and the gathering.
- Run audio throughout the worship team's rehearsal.
- Use the rehearsal to refine the front-of-house mix and prepare for musical or technical transitions.
- Communicate clearly with the worship leader and team regarding audio needs or concerns.
- Coordinate with the ProPresenter Operator when videos or other presentation elements include audio playback.

3. Prepare Presenters and Microphones

- Prepare and test microphones for presenters, hosts, or other participants.
- Help presenters properly attach, position, and use microphones.
- Confirm that each microphone is assigned to the correct audio channel.
- Communicate basic microphone instructions to presenters before the gathering begins.

-
- Coordinate with the Student Ministry leader regarding additional audio needs or last-minute changes.

4. Operate and Monitor Audio

- Mix audio for the Student Worship Team throughout the gathering.
- Monitor and adjust audio levels during teaching, announcements, games, videos, and other gathering elements.
- Ensure that vocals, instruments, speech, music, videos, and other audio sources can be heard clearly throughout Cornerstone.
- Mute and unmute microphones and audio sources at the appropriate times.
- Respond to feedback, low volume, connection problems, or other audio issues as they arise.
- Maintain appropriate audio levels while minimizing distractions for students and leaders.
- Coordinate with the ProPresenter Operator when videos, music, tracks, or other media include audio playback.

5. Operate and Monitor Audio

- Review the gathering flow and audio needs with the Student Discipleship Administrator or designated leader before the gathering begins.
- Respond calmly and quickly to technical problems.
- Communicate significant technical concerns to the appropriate ministry or production leader.
- Properly shut down audio equipment following the gathering.
- Provide audio support for special Student Ministry events as scheduled and available.
- Participate in training and periodic refreshers provided by Gospel City Church.

OTHER SKILLS / COMPETENCIES

- Technical aptitude and willingness to learn
 - Careful listening and attention to detail
 - Problem-solving and initiative
 - Clear communication
 - Dependability and preparation
 - Collaboration and servant-hearted support
-

SPIRITUAL & CULTURAL EXPECTATIONS

- Member, or willing to pursue membership, at Gospel City Church.
- Demonstrates a life of integrity and character that reflects a mature, Spirit-led walk with Jesus Christ as Lord and Savior.
- Identifies closely with and supports the mission, vision, and doctrinal position of Gospel City Church.
- Models servant-hearted leadership and is willing to serve faithfully in a primarily behind-the-scenes role.
- Understands that excellent audio support helps remove distractions and creates an environment where students can worship, hear biblical teaching, build relationships, and grow in their faith.